20%
of your rental fee is tax-deductible!

Corporate Event Sample Packages

Daytime for Groups of 50 or Less

(9 AM - 5 PM)

- 1-hour set-up
- 2-hour event time
- 1-hour break-down

Includes the Buchanan Room, tables (round, rectangle, and cocktail), white wood folding chairs, and WIFI (linens not included).

Monday - Friday: $550 plus additional kitchen fee if food is provided.

Additional hours: $65 per hour

Evening for Groups of 50 or Less

(5 - 11:30 PM)

- 1-hour set-up
- 2-hour event time
- 1-hour break-down

Includes the Buchanan Room, tables (round, rectangle and cocktail), white wood folding chairs, and WIFI (linens not included).

Monday - Friday: $775 plus additional kitchen fee if food is provided.

Additional hours: $150 per hour

Optional Amenities

- Screen/Projector
- Podium
- Microphones (hand-held and lavalier)
- A/V: $100/hour, maximum $500 per day
- All-day parking vouchers for Rockville Town Square garages: $7 per car

We welcome small and large groups. Let us customize a package just for you!

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